

# Local Policy And Procedures

## Section 1- Disciplinary Action for Unacceptable Behavior

### *Mission*

It is a primary responsibility of managers and coaches at Noon Optimist Little League (hereinafter referred to as "NOLL") to teach and promote the fundamentals of baseball, but more importantly, to incorporate the aspects of good sportsmanship, fair play and respect for the game, its players, coaches, spectators and officials.

### *Delegation of Authority*

The Executive Board of NOLL delegates authority to Game Officials to discipline players, coaches and spectators up to the removal of individuals for the current game at which the misbehavior has occurred. The Executive Board of NOLL delegates authority to the Director on duty to eject any person from the NOLL facility for behavior deemed detrimental to the wellbeing of any other person present.

### *Penalty and Procedure*

If a player, volunteer, or spectator conducts themselves in an unsportsmanlike fashion in any way (ex. tantrum throwing, yelling, cursing, throwing playing equipment, hitting fences or dugouts, altercation with another person, disobedience to a manager/coach/official, etc.) that person will be subject to the following disciplinary action:

- 1<sup>st</sup> offense- ejection from current game
- 2<sup>nd</sup> offense- ejection from current game and 7 calendar days
- 3<sup>rd</sup> offense- ejection from current game and season

The manager or ranking coach has the authority to remove a player on his team from the current game for disciplinary reasons as outlined above. The manager/coach will provide a written statement to the Player Agent or the Coaches Agent within forty-eight (48) hours of the incident. Failure of a manager/coach to enforce this policy with their players will result in disciplinary action against said manager/coach. Any disciplinary action more than removal from current game will be determined by the Executive Board in accordance with Article IX Section 2.

## **Section 2- Coaches**

Any person wishing to manage/coach in any capacity must submit a volunteer application to the League President prior to the draft in the division in which they would like to manage/coach. The President and Coaches Agent will present a list of potential managers/coaches to the Board of Directors (hereinafter referred to as "BOD") for approval. Selection criteria should include, but not be limited to:

- personality;
- prior coaching experience;
- commitment to the league;
- knowledge of the game;
- knowledge of the rules;
- ability to teach fundamentals and reliability.

## **Section 3- Divisions and Age Structure**

The following are the divisions and league age structure for those divisions adopted by NOLL:

- Juniors ages 13-14
- Intermediate (50-70) ages 12-13
- Majors ages 10-12
- Minors ages 9-10
- PeeWee ages 7-8
- Rookies age 6
- Tee Ball ages 4-5

## **Section 4- Skills Assessments**

All players eligible for Major, Minor and PeeWee divisions must attend the respective skills assessment to be eligible for the draft in that division. Players that do not attend a skills assessment may be placed on teams as "hat picks" to fill rosters or they may be placed in the next lower division in accordance with the league age structure. Players that do not attend a skills assessment will not be eligible for All-Star team selection unless excused by the Executive Board.

## **Section 5- The Draft**

### *Teams*

The Executive Board will recommend the number of teams and the number of players on those teams in the given divisions to the BOD for approval. As player numbers allow the Major teams will carry twelve (12) players. No teams will carry more than twelve (12) players. Teams in the Rookie and Tee Ball divisions will be organized by the League President, Player Agent, Coaches Agent and other members of the BOD as necessary. All teams in the Major, Minor and PeeWee divisions will redraft each year. Draft order will be determined by a random draw.

### *A/B Picks*

Manager/Coach son or daughter will be taken in rounds A and B. If a Manager/Coach has another sibling option that player will only be protected until the round determined by the player's age. The older of the siblings must be taken in the A/B round. A manager that does not have a predetermined coach will not get a pick in the B round. That manager will get two back-to-back picks in the 5<sup>th</sup> round to even the number of players per team.

### *Draft Eligibility*

In the Major division all eligible 11 and 12 year olds will be drafted as player and team numbers allow. If needed to fill rosters 10 year olds that tried out may be drafted in any round following the A and B rounds.

In the Minor division all eligible 9 and 10 year olds will be drafted as player and team numbers allow. With prior Executive Board approval, 8 year olds may be allowed to try out, and be drafted in any round following the A and B rounds.

In the PeeWee division all eligible 7 and 8 year olds will be drafted as player and team numbers allow. Parents/guardians may request that their 7 year old play in the Rookie division. Executive Board approval is necessary for any player to play down a division.

### *Draft Sequence*

The draft sequence will be serpentine beginning after the A/B rounds.

Example: (teams A, B, C, D and E)

Rnd 1 Order	Rnd 2 Order	Rnd 3 Order	Rnd 4 Order	Rnd 5 Order	Rnd 6 Order
A	E	A	E	A	E
B	D	B	D	B	D
C	C	C	C	C	C
D	B	D	B	D	B
E	A	E	A	E	A

**Section 6- Sibling Option**

An eligible sibling of a player will be that player’s brother/sister/step-brother/step-sister. In the Minor division and below the sibling of a player drafted or otherwise placed on a team will be placed on the roster of the same team in the last roster slot. In the PeeWee division only, cousins may be considered as sibling options.

In the major division the sibling of a player drafted in rounds 1-4 will be drafted by the same team by the 5<sup>th</sup> round. If a player is drafted after the 4<sup>th</sup> round that player’s sibling will be placed in the last slot on the roster. If three or more siblings are to be drafted the Executive Board will determine which siblings will be placed in the draft together.

All other requests for players to play on the same teams will be addressed on an individual basis by the Executive Board.

**Section 7- Refunds**

No refunds will be processed after players are drafted to teams and the teams have been set. Exceptions can be made to this policy, based on extraordinary circumstances with a majority vote of the Executive Board.

**Section 8 - All-Stars**

*All-Star Teams*

NOLL will recognize, as available by the above guidelines, the 9-10 year old, 10-11 year old and 11-12 year old All-Star teams annually. Additional All-Star teams may be considered by the All-Star Committee and may be approved by majority vote of the BOD.

### *All-Star Committee*

The All-Star Committee will consist of the Executive Board with the league President being the chairperson. In matters requiring a vote the President will only vote to break a tie. If a member of the Executive Board is wishing to be considered to manage an All-Star team he/she will be replaced on the committee by another director appointed by the President and approved by the majority of the remaining committee members.

### *All-Star Balloting*

Prior to the end of the regular season the players will vote for five players to compete on an All-Star team within their respective age groups. These votes will be tallied by the All-Star Committee and the top twenty (20) players will be placed on a ballot. If two teams in the same division are planned, the ballot should consist of no more than thirty (30) players. Availability of the players to commit for the timeframe needed will be verified prior to them being placed on the ballot. To be placed on the ballot, players must be available for the District Tournament dates and must be willing to commit to attending most practices. By majority vote the All-Star Committee may add five (5) players to the ballot - eight (8) if two teams are planned for the same division. These additional players will be nominated and voted upon individually by the All-Star Committee. A committee member may not nominate their own son/daughter. If a committee member's son/daughter is nominated for one of the committee selected spots on the ballot that member will abstain from and not be present for any discussion or vote pertaining to that player. The ballot will only be released at the time of the All-Star selection meeting.

### *All-Star Selection*

The All-Star selection meeting will only be open to BOD and the manager and one coach from regular season teams in the respective age groups for which the specific vote is taking place. The team selections will begin with the 11-12 year old team, followed by the 9-10 year old team and then the 10-11 year old team. Any additional teams will be selected following the 10-11 year old team. Each manager and coach will rank who they feel are the top thirteen (13) players on the ballot with numbers 1-13 (1 being their top choice and 13 being their last choice). The committee will use the average ranking from all ballots for each player on the ballot to assign the core ten (10) players. Any tie for the tenth and final spot on the roster should be broken by the All-Star Committee with input from the chosen manager prior to the manager making his final selections.

### *All-Star Manager*

Coaches wishing to manage an All-Star team must submit a letter of intent to manage that team to the League President no later than May 31 of that season. Only managers and coaches that coached a Major or Minor Division team (draft day coaches) will be eligible to manage or coach an All-Star team.

After the core ten (10) players have been selected and/or any ties identified, the committee will appoint by majority vote the manager of that team. This appointment should be based on eligibility, qualification, seniority, prior experience, and other factors as deemed important by the committee. Along with other eligibility requirements the manager must be the parent/legal guardian of a player selected to that All-Star team. After being appointed, the manager may select two (2) or three (3) eligible players to fill the roster for that team. These players do not have to come from the ballot but they must be available for the same dates and commitment level as other players on the ballot; i.e. a player who is unavailable to be placed on the original ballot for commitment reasons may not join a team as a manager's selection. These player's eligibility and availability will be verified prior to the first practice. The manager will submit the names of two additional coaches that he/she wishes to have assist them to the committee for approval prior to the first practice. Any changes to the player roster or approved coaches will require committee approval.

### *Alternates*

Until the need arises, alternate players should not be identified and should not practice with a team. In a lost player scenario, the All-Star Committee, with input from the All-Star manager, will identify and approve an alternate player to complete the roster as necessary.

### *Uniforms & Funding*

The All-Star Committee will choose and approve uniforms for each All-Star team. By majority vote of the BOD, funds will be made available to purchase uniforms. Any funding provided for All-Star-related expenses must not come from registration fees. Any additional league funds distributed to the All-Star teams will require approval by a majority vote of the BOD. All funds raised/collected by the All-Star teams will be done so in accordance with ARTICLE X – FINANCES AND ACCOUNTING.

## **Section 9 - Information Technology**

### *Social Media*

Little League policies pertaining social networks, images, privacy, and trademark will be read and understood by all representatives posting or writing publicly on behalf of NOLL.

All social media posts will follow guidelines as issued by Little League. The following guidelines will be adhered to when using social media for NOLL:

- Assume that everything that is written, exchanged or received on a social media site is public.
- Be aware of perceptions. Acceptance to discussion or groups may imply NOLL support of those discussions or groups and their views.
- Respect Copyright.
- Social media use will be limited to providing information about NOLL to the public and for our customers.
- At least two members of the BOD should have access and administrative privileges for all social media properties at all times.
- Administrative or posting access for NOLL social media properties will only be granted to members outside of the BOD with BOD approval.

### *Privacy*

Anyone that that handles League data in electronic forms will be aware of and adhere to the following guidelines:

- Pictures or other identifying information pertaining to minors should be safeguarded and only released after obtaining express written consent of the parent or guardian.
- Access to databases and spreadsheets player, member or coach information should be limited, compartmentalized wherever possible and safeguarded.
- League information containing personally identifying information pertaining to minors should be encrypted prior to transfer.
- Mass email should only be undertaken for those who have opted in. An email opt-in should be a component of the registration process.

### *Document Storage*

League Level (BOD) file storage:

- For purpose of transparency, all league-level documents such as the Constitution and By-Laws should be available electronically.

- For purpose of redundancy, important league files should be backed up in more than one location.
- Where possible, league documents should be created and edited using software with revision history and/or auditing capabilities.

**SIGNATURE PAGE**

We, the undersigned, hereby certify that the above stated Local Policies and Procedures were adopted by the Board of Directors of the Noon Optimist Little League on the 14th day of December, 2022.

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President, Noon Optimist Little League Baseball

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Vice President, Noon Optimist Little League Baseball

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Secretary, Noon Optimist Little League Baseball

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Treasurer, Noon Optimist Little League Baseball

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Player Agent, Noon Optimist Little League Baseball

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Coaches Agent Noon Optimist Little League Baseball

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Safety Officer, Noon Optimist Little League Baseball